

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, August 2, 2019
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from May 3, 2019
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints

Court Reporters Certification-June 7, 2019

- A. In the Matter of Sandra Powell, Cause No. 0051

Process Servers Certification – November 30, 2018 & March 14, 2019

- B. In the Matter of Matthew Antkowiak, Cause No.0065
- C. In the Matter of Sandra Dunbar, Cause No. 0072
- D. In the Matter of John D. Whitehead, Cause No. 0086(7/16 cert mail returned (rep)

Guardianship Certification – December 12, 2018

- E. In the Matter of Melissa Marciano, Cause No. 0079

- VI. Approval of Agreed Orders - Acceptance by Respondent of Sanction/Administrative Penalty

Court Reporters Certification and Court Reporting Firm Registration – September 21, 2018

- A. In the Matter of Fox Reporting, Cause No. 0061

Process Servers Certification – September 27, 2018 & November 30, 2018

- B. In the Matter of James Hilow, Cause No. 0069
- C. In the Matter of Christine Foster, Cause No. 0073

VII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Court Reporters Complaint Review Committee – June 7, 2019

- A. In the Matter of Karen Kolohe, Cause No. 0118
- B. In the Matter of Karen Kolohe, Cause No. 0147
- C. In the Matter of Kimberly Broussard, Cause No. 0120
- D. In the Matter of Jan Williams, Cause No. 0126
- E. In the Matter of Vielica Dobbins, Cause No. 0112

Process Servers Complaint Review Committee – June 13, 2019

- F. In the Matter of Victoria Martinez , Cause No. 0104
- G. In the Matter of Nathaniel Whittington, Cause No. 0109
- H. In the Matter of Karla Ingram, Cause No. 0111

VIII. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 0110
- B. In the Matter of Cause No. 0148

Process Servers Certification

- C. In the Matter of Cause No. 0064
- D. In the Matter of Cause No. 0096
- E. In the Matter of Cause No. 0108
- F. In the Matter of Cause No. 0145
- G. In the Matter of Cause No. 0156

Guardianship Certification

- H. In the Matter of Cause No. 0070
- I. In the Matter of Cause No. 0097
- J. In the Matter of Cause No. 0098
- K. In the Matter of Cause No. 0102
- L. In the Matter of Cause No. 0106
- M. In the Matter of Cause No. 0107
- N. In the Matter of Cause No. 0133

Licensed Court Interpreters

- O. In the Matter of Cause No. 0082

IX. Request for Reconsideration on Denial of Licensed Court Interpreter Endorsement Application

- A. Daniel Saenz

X. Administrative Matters Relating to the JBCC

- A. Court Reporters Advisory Board Efforts to Address Court Reporter Shortage - February 22, 2019 & June 28, 2019
 - 1. SB 891 – Court Reporter Statutory Revision
 - a. JBCC Rule Amendment to Fee Schedule - Sec. 154.107, Texas Gov't Code

- b. Reciprocity and Endorsement
 - c. Provisional and Apprentice Certifications
 - d. States Substantially Equivalent to Texas
 - 2. National Certifications
 - B. Recommendations of Court Reporters Advisory Board – June 28, 2019
 - 1. TCRA Proposal for Online Exam for Court Reporters
 - 2. Statement of Proficiency Requirement to Sit for Court Reporters Skills Test
 - C. SB 31-Relating to Establishing a Guardianship Abuse, Fraud, and Exploitation Deterrence Program (GAFEDP)
 - D. Guardianship Registration
 - E. Spanish Guardianship Training
 - F. JBCC Meeting Dates
 - 1. Next JBCC Meeting – Friday, November 1, 2019
- XI. Public Comment
- XII. Closing Remarks from Chair
- XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.